

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Regular Meeting, Wednesday, June 27, 2018**

**Members Present:** Eve Sturdevant, Debbie Brooks, and Joy Greenstein. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Facilities Director Dan Caldwell, and Brookfield High School Athletic Director Steve Baldwin.

**Call to order:** Meeting called to order at 9:04AM by Mrs. Sturdevant.

**Public Comment:** None

**Old Business**

**BHS HVAC Update:** Mr. Caldwell described the condition of the HVAC controls at Brookfield High School. The committee discussed several options for using the remaining 2015-2016 Capital funds to begin addressing the issues.

**New Business**

**Custodial Staffing:** Mr. Post informed the committee of a plan to provide coverage for one custodian on FMLA leave.

**CIP memo Press Box:** The committee discussed the options available regarding the press box at the high school stadium. They decided to request a funds transfer from another capital project to have a new press box installed on the bleachers.

**Storm damage and plans:** Dr. Barile and Mr. Baldwin reviewed the status of the high school football stadium and light poles. The insurance company will pay for replacement of wooden poles but may not pay for steel poles. If not, the Town would have to pay the difference. Mr. Caldwell described the damage to the Whisconier roof. He is working with the insurance company to get a full assessment of the damage and options for repair.

**Miscellaneous Discussion:**

**Summer Projects:** Mr. Caldwell reviewed the summer capital projects with the committee (BHS water project, WMS floor replacement, and WMS paving).

**HHES handrail:** Mr. Caldwell informed the committee that he is having a railing installed next to the handicap ramp at HHES.

**Adjournment:** 10:13AM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations