

**CAPE Minutes**  
**11/21/2017**

The meeting was called to order at 5:52 pm

**Members:** Colette Sturm, Harry Shaker (BOE), Marc Balanda (Brookfield HS Principal), Marc Jewett (Department Chair Mathematics), Dr. Maureen Ruby (Assistant Superintendent)

**Public:** Jennifer Laden

**1. AP report- Marc Balanda**

Mr. Balanda presented data on the grades in AP courses and scores on AP exams. Mr. Balanda facilitated a discussion regarding differentiation of instruction and grading in AP courses. Additional discussion ensued on weighing of grades in GPA calculation. Grading will be addressed as curriculum is being written.

**2. Returning assessments: Survey data and Assessment Philosophy**

Survey data demonstrate high level of variance across high school teachers/ classes regarding assessments. Mr. Balanda presented data from the survey and facilitated discussion. Working on Philosophy of Assessment at the high school.

**3. Health-State Requirement Update**

Mr. Balanda presented updates on the high school health course sequence updates. Class of 2022 needs one credit of health and content taught in each grade. No change in staffing levels at this point. This will change the following year. Different options were described. This was not exhaustive. The staffing need will need to be addressed through CAPE next year.

**4. Program of Studies Update**

The number of changes to the Program of Studies for the upcoming 2018-19 program will be minimal relative to the previous two years. Currently, Mr. Balanda anticipates there will be three major upcoming changes. He briefly went over the three areas of anticipated change. Senior Demonstration project update- Ed Bednarik is chairing the study group/committee. Ed Bednarik and Shannon Lungariello attended a workshop sponsored by CAPSS and they will be making site visits to districts who presented at the workshop.

**Dr. Maureen Ruby**

**5. Update on NGSS/Intervention/Curriculum**

The shared instructional time for content in K-4 presents challenges for adopting an NGSS aligned curricular tool to support science instruction that additionally aligns with the district curriculum development work. Three programs that have been reviewed preliminarily required daily science instruction.

The Smithsonian NGSS aligned modules were designed to allow flexibility in instructional sequence of instruction of life, physical, earth science, and engineering design and also fit into the shared content scheduling of the typical elementary school design.

The opportunity to pilot one module of the Smithsonian program in 2 sections of K-8 is available to the district for spring 2018. The representative is available to present to CAPE at our December meeting.

The meeting adjourned at 8:21p.m.

Respectfully Submitted,  
Dr. Maureen Ruby