

**Brookfield Board of Education**  
**Facilities Committee**  
**Minutes - Thursday, February 3, 2022**

**Members Present:** Joy Greenstein, Bob Belden, and Sharon Butow. Also present were Business and Operations Director Ken Post and Facilities Director Dan Caldwell.

**Call to order:** Meeting called to order at 4:33PM by Mrs. Greenstein

**Public Comment:** None

**Old Business**

**School Dude reports:** The committee reviewed the reports and discussed electrical and heating issues.

**WMS water update:** Mr. Caldwell reported that the treatment system is online and operating. He reported that after one more round of testing, the issue will be closed.

**Capital Projects update:** Mr. Post and Mr. Caldwell updated the committee on the status of the open capital projects.

**WMS Wall update:** Mr. Post reported that the winterization of the site complete. Mr. Post also reported that the engineer hired by the Town was expected to provide us with specifications for restoration options by January 21st. He will follow up with the Town/BOE Purchasing Agent for the status of the project.

**Building condition study:** Mr. Post reported that he and Mr. Caldwell met with the District's on call architect January 11th to discuss scope of work, bid specifications, and cost estimates. The architect sent samples of a building condition survey and bid specifications which Mr. Post will share with the committee.

**Custodian Staffing Update:** Mr. Caldwell updated the committee regarding custodian vacancy.

**New Business**

None

**Miscellaneous Discussion:**

Mr. Belden updated the committee on the status of the Town's ARPA Grant Committee. He reported that two of the Board of Education's requested projects are being considered "high recommendations".

**Adjournment:** 4:51PM

Respectfully submitted

Kenneth J. Post  
Director of Business Operations