

BusinessFiscal Administration

The Superintendent has the responsibility for administering the operating budget and assuring that:

1. ~~All expenditure of funds and purchases meet the legal requirements of the State Board of Education and Connecticut Legislature and Board policies.~~
2. ~~All authorized expenditures are contained within a line item of the operating budget.~~
3. ~~A listing of major expenditures, in excess of \$1,000, shall be submitted monthly for board approval.~~
4. ~~Appropriate financial reports are given to the board monthly for board control purposes.~~
5. ~~Projections of yearly spending will be updated quarterly (September, December, March and June) using financial summaries A and B.~~
6. ~~All accounts will be budgeted and reported according to Financial Summary Schedules A and B. Additionally, the allocation of budgeted funds will also be broken down into a program format per the requirements of Policy 3100 [Budget/Budgeting Systems].~~

Legal Reference: ~~Connecticut General Statutes~~
~~10-222 Appropriations and budget~~

Policy ~~_____~~ **BROOKFIELD PUBLIC SCHOOLS**
 adopted: ~~10/5/92~~ ~~_____~~ **Brookfield, Connecticut**
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