

**BROOKFIELD BOARD OF EDUCATION**



**BROOKFIELD PUBLIC SCHOOLS**

**TRANSPORTATION SERVICES**

**B-22-01**

***REQUEST FOR PROPOSALS***

***12/13/21***

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## LEGAL NOTICE

The Brookfield Board of Education (the Board) is requesting interested and qualified firms (the Contractor) to submit sealed envelope proposals for providing transportation services for all Brookfield pupils eligible for transportation attending public, private and parochial schools within the Town of Brookfield , as well as those eligible for transportation to schools outside of Brookfield, including Henry Abbott Technical School and the Western Connecticut Academy for International Studies Magnet School and other schools as designated by the Board for a five (5) year contract, commencing July 1, 2022 and terminating on June 30, 2027.

This request for proposals is being issued on Monday, December 13, 2021. Sealed proposals must be submitted to:

Julian Capadose  
Purchasing Manager  
Brookfield Board of Education  
100 Pocono Road  
Brookfield, CT 06804

Bids are due:

**Friday, January 14<sup>th</sup> 2022 at 11:00AM**

The Board bears no responsibility for misdirected envelopes that are incompletely labeled. Such misdirected envelopes may be declared late and not considered. Faxed or e-mailed proposals will not be accepted, unless otherwise instructed. The sealed Proposals will be publicly opened and read aloud at the closing time and date stated above.

Written questions may be submitted by email to [purchasing@brookfieldct.gov](mailto:purchasing@brookfieldct.gov) by Thursday December 23, 2021 at 4:00PM. All questions and responses will be sent to all prospective bidders.

It is understood and agreed that should a bid proposal be accepted, the detailed bid specifications including the instructions to bidders and the general terms and conditions and the submitted proposal shall all automatically by this reference become part of the purchase order, contract, agreement or an addendum to any contract agreed upon.

The Board, after review of all factors, including the terms and conditions, and qualifications, reserves the right to accept or reject any and all submissions. The Board also may waive defects in the same, or accept any submission deemed to be in the best interest of the Brookfield Public Schools.

**1. SCHOOLS, ROUTES AND TIME SCHEDULES**

a. Brookfield is currently building a new K-5 elementary school. Due to delays in the supply chain, construction on the school will not be completed at the start of the contract. Therefore the Board will maintain the current bell schedules for the existing schools with a three (3) tier bus schedule for the first year of operation, and subsequently switch to a two (2) tier bus schedule for the remainder of the contract. The bell schedule for the schools will be as follows:

i. For the first year of the contract, transportation will be provided in three (3) tiers. BHS will be Tier 1, WMS will be Tier 2, and CES will be combined with HHES in Tier 3.

	<u>Grades</u>	<u>Tier</u>	<u>Start Time</u>	<u>Dismissal Time</u>
<b><u>Brookfield Schools – Year 1</u></b>				
<b>Brookfield High School (BHS)</b> 45 Longmeadow Hill Road Brookfield, CT 06804	9-12	1	7:15 AM	2:00 PM
<b>Whisconier Middle School (WMS)</b> 17 West Whisconier Road Brookfield, CT 06804	5-8	2	7:55 AM	2:40 PM
<b>Huckleberry Elementary School (HHES)</b> 100 Candlewood Lake Road Brookfield, CT 06804	2-4	3	8:40 AM	3:25 PM
<b>Center Elementary School (CES)</b> 8 Obtuse Hill Road Brookfield, CT 06804	K-1	3	8:40 AM	3:25 PM

ii. For the remaining four years of the contract, transportation will be provided in two (2) tiers. BHS and WMS will be combined in Tier 1 and CLES will be Tier 2. The contractor will be responsible for routing the two tier start times no later than January 1, 2023.

	<u>Grades</u>	<u>Tier</u>	<u>Start Time</u>	<u>Dismissal Time</u>
<b><u>Brookfield Schools – Years 2-5</u></b>				
<b>Brookfield High School (BHS)</b> 45 Longmeadow Hill Road Brookfield, CT 06804	9-12	1	8:00 AM	2:45 PM
<b>Whisconier Middle School (WMS)</b> 17 West Whisconier Road Brookfield, CT 06804	6-8	1	8:00 AM	2:45 PM
<b>Candlewood Lake Elementary School (CLES)</b> 100 Candlewood Lake Road Brookfield, CT 06804	K-5	2	8:50 AM	3:35 PM

- iii. Transportation to the Western Connecticut Academy for International Studies Magnet School is provided for up to 43 Brookfield students on a centralized basis from the Brookfield Town Hall parking lot or agreed upon location. The bus leaves by 8:15AM returning by 4:00PM Monday through Friday.

**Non-Brookfield Schools**

<b>AIS Magnet School – Danbury (AIS)</b> 201 University Blvd Danbury, CT 06811	8:55 AM	3:30 PM
<b>Henry Abbott Technical School (HATS)</b> 21 Hayestown Avenue Danbury, CT 06811	7:15 AM	2:00 PM

- b. The contract will be based upon a regular 182 day school year and some special education students may have a school year of up to 220 days.
- c. The Contractor will be responsible for having computerized routing software, such as Transfinder or similar, for developing all bus routes and time schedules to suit the school schedules as provided by the Board no later than August 10th of any contract year.
- d. All bus routes and time schedules shall be subject to review and approval by the Board, which shall not unreasonably refuse or delay such approval.
- e. Changes in bus routes and time schedules will take place only upon approval by the Board, acting reasonably.
- f. The Contractor shall insist that the driver adhere to routes and time schedules as established, subject to safety considerations.
- g. Drivers who discover cause for route and time adjustment will report same to the bus supervisor who will take the matter up with the proper school officials.
- h. The Board reserves the right to add, delete or alter routes during the period of the contract within the general estimates of routes to be operated and the total number of passengers to be transported.
- i. The Contractor shall be aware that at times schools will operate on a reduced time schedule and shall, therefore, be prepared to provide for such deviations.
- j. The Contractor shall be responsible for developing recommendations to modify or adjust routes and time schedules in the interests of safety, time efficiency or cost efficiency. Such recommendations shall be delivered to the Board.

**2. ESY, FIELD TRIPS, ATHLETIC TRIPS AND OTHER TRIPS**

- a. The Contractor will agree to furnish buses as requested for transportation of students, teachers and other designated persons to and from school activities and provide transportation for Extended School Year (ESY) runs and incidental noon-time bus runs, late runs, in-town charter trips and out-of-town charter trips. The Contractor will ensure that drivers have directions to all out-of-town activities.
- b. The Board will agree to pay the Contractor for additional charges for transportation for approved school activities after such service has been rendered and a proper bill submitted.
- c. In order to maintain consistency in routes, no regular route driver should be assigned charter duties in place of their regular route assignment unless an experienced regular substitute familiar with the route is assigned.
- d. The Board reserves the right, during the term of the contract, to use buses other than those furnished by the Contractor for certain field and athletic trips, as well as additional transportation needs for special education or other reasons.

**3. EQUIPMENT STANDARDS AND MAINTENANCE**

- a. The Contractor will provide, equip, maintain and operate all buses under the contract. Based on projected enrollment for the 2022-23 school year, it is anticipated that the following vehicles (not including spares) will be required:

Type I Buses	77 passengers	22
Type II Buses	30 passengers	10
Type WC Buses	(2 wheelchair stations + 12 passengers)	1

- b. All Type I diesel buses to be used in the performance of the contract will be 2023 Bluebird Visions or equivalent and shall accommodate a minimum of 77 passengers and may be of either standard style or forward-control transit style. Type II buses will be 2023 Ford/Bluebird Micro Birds or equivalent.
- c. The Contractor shall provide a minimum of five (5) spare Type I buses and one (1) spare Type II bus for use under the contract. No spare bus shall be used unless it has received and passed the latest regular inspection. The Contractor shall provide the aforementioned spare buses at no cost to the Board.
- d. All vehicles used under the contract must conform in all respects with all applicable laws and regulations issued by Federal, State and Local agencies, including, but not limited to, Federal Government, Department of Transportation, State of Connecticut, State Motor Vehicle Department and State Board of Education and Brookfield Board of Education.
- e. In addition to the minimum specification mentioned above, all buses supplied by the Contractor must be minimally equipped as follows:

1. Type I Diesel Engine
  2. Type II Gasoline Engine
  3. Automatic Transmission
  4. Air Brakes
  5. Route number decals
  6. Two way radios EM type
  7. Swing-out bumper mounted crossing gate
  8. Child Checkmate passenger protection system
  9. Digital cameras and GPS provided
  10. Snow tires at all times between November 1 and April 1 of each school year
- f. The Contractor shall park the buses at 25 Old Gray's Bridge Road, within the Town of Brookfield. All vehicles used in the performance of the contract must be registered in the Town of Brookfield. The contractor will be responsible for providing diesel fuel and gasoline storage at the site.
- g. All vehicles to be used under the contract shall be maintained in first-class repair and working order and in clean and sanitary condition and shall have sufficient power to operate in accordance with the schedule of the Board. In the event that the Board shall order the discontinuance of the use of any vehicle for being hazardous, mechanically defective or subject to frequent breakdowns, the Contractor shall immediately replace it with another vehicle which is capable of meeting the requirements of the contract and the schedule.
- h. The Contractor shall have all vehicles inspected at least once in each school year. The Board reserves the right, acting reasonably, to require inspection at more frequent intervals. Inspections are to be conducted by representatives of the State Department of Motor Vehicles or other legally qualified inspectors who are approved in advance by the Board.

#### **4. DIESEL FUEL**

- a. The Board shall supply the Contractor with a maximum of 100,000 gallons of fuel in each contract year.
- b. All diesel fuel required by the Contractor over and above the amount of fuel to be supplied by the Board as described above, shall be purchased by the Contractor through the school system and the Contractor shall promptly reimburse the Board for the cost of said fuel.
- c. The Board reserves the right to offset the cost of said fuel against any sums due and owing to the Contractor by the Board.
- d. Should the Board increase or decrease its requirement for vehicles above or below the 33 vehicles described for use, the fuel supplied by the Board shall be increased or decreased pro rata.

## 5. DRIVER AND EMPLOYEE STANDARDS

- a. The operation of the transportation program shall be under the direction of a full-time Dispatcher and Manager provided by the Contractor. This individual must be experienced in such a role and have sufficient authority to make decisions and be designated as the responsible agent of the Contractor. The Contractor shall provide the name, address, and phone number of said agent to the Board. Said person is not to be a regularly scheduled school bus driver or mechanic.
- b. The dispatch control office shall be open one (1) hour before the first school start time of the day, and remain open while regular route buses are in operation. The Contractor shall provide an unlisted telephone for emergency use in addition to other telephones in the manager's office.
- c. The Contractor shall maintain a full staff of duly licensed and competent bus drivers needed to fulfill the requirements of the contract who shall meet the approval of the Board. Each of whom shall be familiar with all School Board policies and regulations relating to transportation. An annual orientation of bus drivers shall be held by the Contractor at which time the Contractor shall review Board policies, regulations, safety procedures, routes and bus schedule times, etc., in order to ensure a safe, efficient and orderly transportation of students for the opening of school. The operators will be the employees and/or the agents of the Contractor exclusively while operating the vehicles.
- d. The Contractor shall ensure that all drivers (regular and substitute) shall receive adequate physical examinations according to the State statute. The cost of such physical examination for each driver shall be borne by the Contractor. The health certificates will be submitted by the examining physician to the office of the appropriate state agency.
- e. A listing of drivers by name, identification of status (regular and substitute), date of examination, and name of examining physician is to be available to the Board. This listing will be kept up to date on a monthly basis.
- f. The Contractor must have sufficient qualified mechanics to maintain and repair buses under the contract and to perform safety checks, insure cleanliness of the vehicles, and perform other routine maintenance tasks. These individuals shall be in addition to the person who serves as local dispatcher and manager. The maintenance facility must be within 15 miles of Brookfield.
- g. The Contractor shall make available to the Board, prior to the start of each school year, a list of all employees that will be working under the contract. This list must show:
  - i. Employee's full name and respective assignment
  - ii. Identification of status (regular and substitute)
  - iii. Date of physical examination, and name of examining physician
  - iv. Motor vehicle records of all driversAll individuals so listed will be treated as probationary employees until such time as the Board approves this list.
- h. The Contractor and all of its employees and drivers shall conform with all applicable laws and regulations issued by appropriate Federal, State and Local agencies (as amended), and shall be licensed as school bus drivers by the Motor Vehicle Department of the State of Connecticut.



- i. The Contractor shall make available all necessary information concerning drivers to the Board, including the complete Connecticut Motor Vehicle record of each driver. Each driver shall know the Connecticut Department of Motor Vehicle regulations published under the title "Operation of School Buses" and the transportation rules and policies for the Town of Brookfield and the Brookfield Board of Education.
- j. The Contractor shall warrant that individuals shall not be considered for employment as drivers under the contract unless they meet the minimum standards required for school bus drivers in accordance with State and Federal regulations and be in good physical health as evidenced by successfully passing a physical examination according to the standards set forth by the Department of Motor Vehicles.
- k. All drivers must satisfactorily complete a thirty-five (35) hour training program, administered by the Contractor and approved by the Board. This program shall include:
  - i. A minimum of 20 hours classroom and 15 hours of road instruction including , but not limited to, pre-trip inspections, brake inspections, turning and intersections, student loading and unloading procedures; railroad crossing and route sheet familiarization.
  - ii. The Contractor shall additionally provide sufficient on-the-road route training to insure familiarity with assigned routes.
  - iii. All drivers must, before the start of each school year or within 60 days if hired during the school year, satisfactorily complete the following courses:
    - a. Basic blood borne pathogen handling and clean up
    - b. Basic instruction in how to perform the Heimlich maneuver
    - c. "What To Do Until Help Arrives"
    - d. Allergy Response – including EpiPens
    - e. Student Discipline
  - iv. Such courses shall be administered by the Contractor at its expense and approved by the Board. Evidence of each driver's satisfactory completion of the above mentioned courses shall be forwarded by the Contractor to the Board within ten (10) days of completion.
- l. The safety and well-being of pupils is considered paramount to all other factors. School transportation vehicles must be operated at all times by capable and competent personnel at safe and reasonable rates of speed. The Contractor shall establish and administer a satisfactory safety program and require that drivers participate in the same. This program shall provide a minimum of ten (10) hours in-service training each year.
- m. Moreover, the Contractor shall conduct, two times each school year, simulated emergency drills, which shall include radio drills, use of first aid kits and fire extinguishers, and simulated injury aid. The Contractor shall ensure that all drivers attend such drills. Evidence of each driver's satisfactory completion of the above mentioned drills shall be forwarded by the Contractor to the Board within ten days of completion.
- n. The Contractor shall immediately dismiss or suspend drivers in the circumstances following:
  - i. An arrest or conviction for speeding
  - ii. Operating while under the influence of alcohol or drugs, reckless driving, or any other motor vehicle offense

- iii. Any related charges involving a student rider
  - iv. Insubordination to the company manager or school administrators
- o. The Contractor shall enter into no agreement or agreements with any employee or organization which will in any way interfere with his ability to meet the requirements set forth above. Currently Brookfield drivers are represented by Teamsters Local 1099.
  - p. All drivers shall be paid wages which are in compliance with all minimum wage requirements of the Connecticut General Statutes and which are further in compliance with all wage requirements of the Connecticut General Statutes which apply to municipal contracts.
  - q. The Contractor shall agree and warrant that in the performance of this contract they will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, sex, religion, or national origin in any manner prohibited by State, Federal, County, or Municipal law. If requested and required, a certification of Non-segregated Facilities and a Certification Regarding Equal Employment Opportunity shall be considered a part of this contract.
  - r. The Contractor and its employees shall take reasonable steps for the care and safety of pupils during their period of transportation. The transportation of a pupil shall be deemed to have begun when such pupil starts to enter the school bus and until such times as they are delivered and off the bus at school or regular bus stop.
  - s. Drivers must take reasonable steps to supervise their vehicles and passengers, and to allow no unreasonable misbehavior, and be within the vehicle at all times when students are aboard including loading and unloading.
  - t. Operators shall report on forms provided by the Board any students causing a disturbance.
  - u. Drivers shall not knowingly discharge a passenger other than at the student's designated stop without written approval from the Board or its representatives. If a passenger causes a disturbance, the driver will complete the run and then report directly to the school principal either in person or by the phone followed by a written report.
  - v. Drivers shall not knowingly permit anyone other than eligible school children, authorized representatives of the Board, or other passengers authorized by the Board, or its designee, to be carried on any of the scheduled school routes. Eligibility for transportation shall be determined by the Board or its representatives.
  - w. The Board may recommend actions be taken regarding employee actions or conduct, however, disciplinary action shall be the responsibility of the Contractor. Drivers not acceptable to the Board, acting reasonably, shall be removed from service immediately.

## **6. PAYMENT**

- a. The Board shall pay for the services to be provided by the Contractor. Payment shall be made by the Board to the Contractor in ten (10) equal payments in each year with the first payment being due and payable on September 15th of each contract year and subsequent payments being due on the fifteenth day of each month thereafter.

- b. Alternatively, the base contract price for home to school services will be reduced by 1% if the Board is willing to prepay by making two annual payments on August 25<sup>th</sup> and January 2<sup>nd</sup> of each year, or the first working day thereafter.
- c. All charter trips will require written school purchase orders two weeks in advance of providing the transportation service.
- d. Penalties, with the exception of delays caused by safety considerations, weather, or matters outside the control of the Contractor:
  - i. Any bus arriving at a school more than fifteen (15) minutes late will be penalized 20% of the cost of the day's service for that bus
  - ii. Any bus arriving at a school more than thirty (30) minutes late will be penalized 50% of the cost of the day's service for that bus
  - iii. Any bus which is consistently late arriving at schools (two times within a week) even though it does not qualify under "i" or "ii" above will be penalized \$15.00 per infraction
  - iv. Any bus which misses stops or takes the wrong route will be penalized one quarter the cost of the day's service for that bus
  - v. If a bus route is not covered by the vehicle assigned to that route or by a spare vehicle, there will be no payment
  - vi. The same penalties apply for buses arriving early, as are the penalties for buses arriving late

## 7. INSURANCE

- a. The Contractor shall maintain throughout the term of the contract an insurance policy covering each and every vehicle used by the Contractor in the performance of the contract and hold harmless the Town of Brookfield, the Brookfield Board of Education, their officers, agents and employees against all liability for personal injury, death or property damage resulting from the operation of any vehicles by the Contractor, his agents or employees in the performance of the contract.
- b. The insurance policy shall provide for minimum limits as follows:
  - i. Bodily Injury or Death - \$2,000,000 per person and \$15,000,000 per occurrence
  - ii. Medical Payments - \$5,000 per person and \$100,000 per occurrence
  - iii. Property Damage - \$3,000,000 per occurrence
- c. Said insurance policy shall cover both general liability and automobile liability of the Contractor.
- d. A Certificate of Insurance naming the Town of Brookfield and the Board of Education as additional insured and containing a provision requiring written notice to the Board thirty (30) days in advance of cancellation shall be filed with the Board before August 1st of each year.
- e. The Board reserves the right to require the Contractor to increase the amounts of insurance coverage at any time, at the sole discretion of the Board, acting reasonably,

but in such case the Contractor shall be entitled to be compensated by the Board for such additional insurance.

- f. The Contractor shall also maintain worker's compensation insurance as required by the laws of the State of Connecticut and shall submit evidence of said insurance coverage to the Board annually in advance of the beginning of the school year. All insurance policies required shall be issued by companies accredited by the Insurance Commissioner of the State of Connecticut who are authorized to do business in the State of Connecticut.

## **8. PERFORMANCE BOND**

- a. The Contractor shall annually provide proof of their ability to obtain a performance bond in the amount of 100% of the contract price for the ensuing school year's transportation cost at the request of the Board. Cost of said bond will be paid for by the Contractor.
- b. The Board reserves the right, in its sole discretion, to accept a letter of credit or other guaranty in lieu of said performance bond or to waive the requirement that a performance bond be posted if the Board finds it to be in best interests of the Town of Brookfield and the Board of Education to do so.

## **9. MISCELLANEOUS PROVISIONS**

- a. The Contractor may not assign, subcontract or sublet the contract or any part of the contract without the prior written consent of the Board.
- b. It is the Board's intent that this RFP permit competition. The Contractor certifies that by submitting a proposal, that the submitted proposal is genuine and is not a collusive or sham proposal. The Contractor certifies that the officers, owners, agents, representatives, employee's or any party of interest has not in any way colluded, conspired, connived or agreed, directly or indirectly, with any other bidder firm or person to submit a collusive or sham bid.
- c. By submission of a proposal, the Contractor certifies that no elected official or appointed official or employee of the Brookfield Board of Education or the Town of Brookfield shall benefit financially or materially from this contract.
- d. If, at any time, the Contractor is not, in the opinion of the Board, acting reasonably, satisfactorily fulfilling the conditions and obligations of the contract, the Board may terminate the contract on five (5) calendar days written notice following a warning notification of not less than five (5) days, provided the Contractor has not taken all reasonable steps within that five (5) days to rectify the matter.

**Brookfield Public Schools  
Transportation Services RFP  
January 14, 2022**

**Modifications to RFP Submitted by All-Star Transportation**

**Routing:** All-Star has and continues to work on an effective transportation plan for Brookfield Public Schools for year two (2) of the contract using Transfinder software.

**Insurance:** Please see the attached current certificate of insurance for Brookfield Public Schools.

**Equipment:** Year 1 – All new 2023 Type I - seventy-seven passenger school buses  
Year 2 – All new 2024 Type II – thirty passenger and w/c school buses

**Performance Bond:** Upon request a performance bond will be supplied and billed to Brookfield Public Schools at the following annual rates:

2022-23	\$9,450.00
2023-24	\$9,828.00
2024-25	\$10,221.00
2025-26	\$10,630.00
2026-27	\$11,055.00

**Additionally:**

In submitting this bid, the Company has factored in what it takes to remain available a minimum of 182 days. In effort to maintain the level of service maintained prior to the Pandemic, we will continue to remain vigilant with our staff's compensation over this extension period for driver retention as well as to attract new recruits. In order to maintain the ability to serve the District, the Company must make certain that when schools close, it has the revenue necessary to maintain its employees, fleet, and facilities, so that, as expected, it is available to provide service whenever necessary. This bid is submitted with such concerns addressed through the following requisite "Force Majeure" language for your benefit and should be accepted as such.

**Force Majeure**

The Contractor shall be excused from performance and shall not be deemed to be in breach of this agreement during the time hereunder and to the extent that it is prevented from performing in the customary manner for any failure or delay in rendering performance due to causes beyond the parties' reasonable control. Such causes may include without limitation including public emergencies, floods and fires, strikes, embargoes, terrorist attacks, epidemics, pandemics or similar Acts of God. In the event of such an Act of God, the District and the Contractor agree to negotiate amendment to the agreement to ensure that the Contractor's costs to maintain its readiness at the conclusion of any Act of God are supported by the District.

APPENDIX A - BID FORM

Company Name: All-Star Transportation LLC

	2022-23	2023-24	2024-25	2025-26	2026-27
<b><u>Daily Charges</u></b>					
<u>Type I Vehicles - Regular daily Runs</u>	<u>\$404.00</u>	<u>\$420.00</u>	<u>\$437.00</u>	<u>\$454.00</u>	<u>\$472.00</u>
Per bus per day					
<u>Type II Vehicles - Regular daily Runs</u>	<u>\$404.00</u>	<u>\$420.00</u>	<u>\$437.00</u>	<u>\$454.00</u>	<u>\$472.00</u>
Per bus per day					
<u>½ Buses, shared with other towns</u>	<u>\$202.00</u>	<u>\$210.00</u>	<u>\$218.50</u>	<u>\$227.00</u>	<u>\$236.00</u>
Per bus per day					
<u>Pre-K Mid-Day</u>	<u>\$75.00</u>	<u>\$78.00</u>	<u>\$81.00</u>	<u>\$85.00</u>	<u>\$90.00</u>
<u>Late Buses</u>	<u>\$75.00</u>	<u>\$78.00</u>	<u>\$81.00</u>	<u>\$85.00</u>	<u>\$90.00</u>
Hourly rate					
<u>Charter Trips - In Town</u>					
Hourly Rates	<u>\$75.00</u>	<u>\$78.00</u>	<u>\$81.00</u>	<u>\$85.00</u>	<u>\$90.00</u>
Minimum	<u>\$135.00</u>	<u>\$140.00</u>	<u>\$145.00</u>	<u>\$150.00</u>	<u>\$155.00</u>
<u>Charter Trips - Out of Town</u>					
Hourly Rate - Up to 3 hours	<u>\$250.00</u>	<u>\$255.00</u>	<u>\$260.00</u>	<u>\$265.00</u>	<u>\$270.00</u>
Minimum	<u>\$250.00</u>	<u>\$255.00</u>	<u>\$260.00</u>	<u>\$265.00</u>	<u>\$270.00</u>
Hourly Rate - Over 3 hours	<u>\$75.00</u>	<u>\$78.00</u>	<u>\$81.00</u>	<u>\$85.00</u>	<u>\$90.00</u>

Please see additional page for modifications


APPENDIX B - HOLD HARMLESS AGREEMENT

To be signed, notarized and returned with the proposal

To the fullest extent permitted by law, the undersigned Contractor shall defend, indemnify and Hold Harmless the Brookfield Board of Education, it's affiliated entities, and their employees and agents (collectively "the indemnified parties") , with respect to all losses, damages, fines, penalties, costs and expenses and liabilities, including, but not limited to, costs and expenses of defending against any of the foregoing, arising from any claim, suit or action in which it is alleged or determined that any injury to or death of any person, or damage or destruction to the property of any person caused, in whole or part by : (i) the acts or omissions, whether negligent, willful or otherwise, of the Contractor, it's employees or agents; (ii) the violation of any statute, rule, ordinance or regulation, by the Contractor, it's employees or agents; or (iii) the Contractor's agents or employees performance of, non-performance of, or failure to properly perform, its obligations and duties under this contract.

The forgoing obligations to defend and indemnify shall apply regardless of any allegation or determination that an Indemnified Party caused or contributed to, or was liable for, in whole or in part, the death, injuries or damages alleged. The Contractor hereby acknowledges its assumption of full and complete responsibility and liability for losses, claims, suits, actions, damages, fines, penalties, costs, expenses and liabilities arising from any of the causes listed herein above, even in cases where the Contractor assumption of such responsibility and liability involves the defense and indemnification of an Indemnified Party from the consequences of its own alleged negligence. The Contractor hereby agrees that no condition precedent to its obligations to defend and indemnify stated herein, whether by way of notice or otherwise, exists or shall constitute a defense to such obligations.

IN WITNESS WHEREOF, the parties hereto have set their hand and seal this:

  
\_\_\_\_\_  
Signed, Authorized Company Representative 1-13-2022  
Date

Leslie Sheldon  
Printed, Authorized Company Representative

Signed, Sealed and Delivered in the Presence of:

  
\_\_\_\_\_  
Signed, Notary Public 1-13-2022  
Date

JUDITH O'NEIL  
Printed, Notary Public



APPENDIX C – CONTRACTOR GENERAL INFORMATION SHEET

Please use this or include in the proposal

Company Name: All-Star Transportation LLC

Address 146 Huntingdon Avenue  
Waterbury, CT 06708

Contact Name: John R Dufour

Contact E-mail: john.dufour@all-startransportation.com

Telephone: 203-573-0555

Type of Entity: Corporation Partnership LLC or LLP Sole Proprietor Other (List)

Years in Business: 17

References – Connecticut School Districts Preferred

Organization:	Please see attached
Contact Name:	
Contact E-mail:	
Contact Phone:	
Services Provided:	

Organization:	
Contact Name:	
Contact E-mail:	
Contact Phone:	
Services Provided:	

Organization:	
Contact Name:	
Contact E-mail:	
Contact Phone:	
Services Provided:	





## Customer References

**Torrington Board of Education**  
355 Migeon Avenue  
Torrington, CT 06790  
860-489-2327

**Regional School District #12**  
11A School Street  
Washington Depot, CT 06794  
860-868-6100

**Salisbury Board of Education**  
45 Lincoln City Road  
Lakeville, CT 06039  
860-824-0855

**New Milford Public Schools**  
50 East Street  
New Milford, CT 06776  
860-354-8726

**Regional School District #10**  
24 Lyon Road  
Burlington, CT 06013  
860-673-2538

**Regional School District #16**  
30 Coer Road  
Prospect, CT 06712  
203-758-6671

**Sherman Public School**  
2 Route 37 East  
Sherman, CT 06784  
860-355-3793

**Ansonia Public Schools**  
42 Grove Street  
Ansonia, CT 06401  
203-736-5095

**Ms Susan Lumboski**  
Superintendent of Schools  
**Ms Lynn Boisvert**  
Interim Director of Business Services

**Ms Megan Bennett**  
Superintendent of Schools  
**Ms Nicole Grant**  
Director of Finance

**Ms Lisa Carter**  
Superintendent of Schools  
**Mr. Sam Herrick**  
Business Manager

**Ms Alicia DiCorpo**  
Superintendent of Schools  
**Mr. Anthony Giavannone**  
Director of Fiscal Services

**Mr. Howard Thiery**  
Superintendent of Schools  
**Mrs. Susan Laone**  
Business Manager

**Mr. Michael Yaemin**  
Superintendent of Schools  
**Mr. Tony DeLeone**  
Business Manager

**Mr. Jeff Melendez**  
Superintendent of Schools

**Dr Joseph DiBacco**  
Superintendent of Schools  
**Mr. Robert Evans**  
Director of Facilities

**Cornwall Board of Education**

5 Cream Hill Road  
West Cornwall, CT 06796  
860-672-6617

**Derby Public Schools**

35 Fifth Street  
Derby, CT 06418  
203-736-5027

**Seymour Public Schools**

98 Bank Street  
Seymour, CT 06483  
203-888-4564

**Litchfield Public Schools**

Plumb Hill Road  
Litchfield, CT 06759  
860-567-7500

**Regional School District #6**

98 Wamogo Road  
Litchfield, CT 06759

**North Canaan School**

90 Pease Street  
North Canaan, CT 06018  
860-824-5149

**Lee H Kellogg School**

47 Main Street  
Canaan, CT 06031  
860-824-7791

**Sharon Center School**

80 Hilltop Road  
Sharon, CT 06069  
860-364-5153

**Kent Center School**

9 Judd Lane  
Kent, CT 06757  
860-364-5154

**Oxford Public Schools**

144 Oxford Rd Unit 1B

**Ms Lisa Carter**

Superintendent of Schools  
**Mr. Sam Herrick**  
Business Manager

**Dr. Matthew Conway**

Superintendent of Schools  
**Mr. John Passarelli**  
Business Manager

**Dr. Susan Compton**

Superintendent of Schools  
**Mr Salvatore Bucci**  
Business Manager

**Mr Chris Leone**

Superintendent of Schools  
**Mr. Jeremiah Satazhann**  
Facilities & Operations

**Mr. Chris Leone**

Superintendent of Schools  
**Mr. Jeremiah Satazhann**  
Facilities & Operations

**Ms Lisa Carter**

Superintendent of Schools  
**Mr. Sam Herrick**  
Business Manager

**Ms Lisa Carter**

Superintendent of Schools  
**Mr. Sam Herrick**  
Business Manager

**Ms Lisa Carter**

Superintendent of Schools  
**Mr. Sam Herrick**  
Business Manager

**Dr. Pamela Vogel**

Superintendent of Schools  
**Mr. Sam Herrick**  
Business Manager

**Dr Robert Miller**

Superintendent of Schools

Oxford, CT 06478  
203-888-7754

**City of Waterbury**  
203 Grand Street  
Waterbury, CT 06702  
203-574-8037

**Monroe Public Schools**  
375 Monroe Turnpike  
Monroe, CT 06468  
203-452-2860

**Newtown Public Schools**  
3 Primrose Street  
Newtown, CT 06470  
203-426-7620

**Regional School District #7**  
100 Battistoni Drive  
Winsted, CT 06098  
860-379-8525

**Colebrook Consolidated School**  
452 Smith Hill Rd  
Colebrook, CT 06021  
860-379-2179

**Botelle Elementary School**  
128 Greenwoods Road East  
Norfolk, CT 06058  
860-542-5286

**Thomaston Public Schools**  
185 Branch Road  
Thomaston, CT 06787  
860-283-4796

**Plymouth Public Schools**  
27 North Harwinton Ave  
Terryville, CT 06786  
860-480-2912

**Wolcott Public Schools**  
1488 Woodtick Road  
Wolcott, CT 06716  
203-879-8183

**Mr Anthony Hibbert**  
Assistant Superintendent

**Dr. Verna Ruffin**  
Superintendent of Schools  
**Mr. Jeffery Hunter**  
Transportation Director

**Mr. Joe Kobza**  
Acting Superintendent of Schools  
**Mr Ron Bunovsky**  
Finance Director

**Dr. Lorrie Rodrigue**  
Superintendent of Schools  
**Ms Tonja Gouveia**  
Business Manager

**Dr. Judith Palmer**  
Superintendent of Schools  
**Mr. James Gaskins**  
Business Manager

**Mr Robert Gilbert**  
Superintendent of Schools

**Ms. Mary Beth Iacobelli**  
Superintendent of Schools

**Ms. Francine Coss**  
Superintendent of Schools  
**Mr. Todd Bendtsen**  
Business Manager

**Mr Brian Falcone**  
Superintendent of Schools  
**Mr. Matthew Tencza**  
Business Manager

**Dr. Tony Gasper**  
Superintendent of Schools  
**Mr. Todd Bendtsen**  
Business Manager

**Winchester Public Schools**

388 Main St.  
Winsted, CT 06098  
860-379-0706

**Regional School District #14**

5 Minortown Rd.  
Woodbury, CT 06798  
203-263-4339

**Brookfield Public Schools**

100 Pocono Road  
Brookfield, CT 06804  
203-775-7700

**Mrs. Melony Brady-Shanley**

Superintendent of Schools

**Ms. Nancy O'Dea-Wyrick**

Director of Business & Finance

**Mr. Wayne McAllister**

Interim Superintendent of Schools

**Ms Tina Tanguay**

Director of Finance & Operations

**Mr. John Barile**

Superintendent of Schools

**Mr. Ken Post**

Business Manager

Client#: 1862985

STUDET2A2

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 8/27/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: USI Insurance Services LLC, 1787 Sentry Pkwy W., Veve 16 Suite 300, Blue Bell, PA 19422. CONTACT NAME: Oanh Nuyen, PHONE: 610-897-4419, FAX: 610-356-6258, E-MAIL ADDRESS: Oanh.Nuyen@usi.com. INSURER(S) AFFORDING COVERAGE: INSURER A: National Interstate Insurance Company (32620), INSURER B: ACE Property & Casualty Insurance Co (20699), INSURER C: Gemini Insurance Company (10833), INSURER D: Vanliner Insurance Company (21172), INSURER E: Lloyd's of London (SURPLU), INSURER F: (blank).

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL/SUBR INSR/WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, Excess Liab, Workers Compensation, and others.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Evidence of Coverage \*\* Excess Liability Information \*\* A STX000000116 Eff Date: 07/01/2021 Exp Date: 07/01/2022 (See Attached Descriptions)

CERTIFICATE HOLDER: Brookfield Public Schools, 100 Pocono Rd, Brookfield, CT 06804. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]