

## **Business/Non-Instructional Operations**

### **Records and Reports**

### **Transportation Complaints**

All complaints concerning school transportation safety will be made to the Director of Business Operations. The Director of Business Operations will maintain a written record of all such complaints, and will conduct appropriate investigations of the allegations.

The Superintendent will provide the commissioner of Motor Vehicles with a copy of the written record of complaints within thirty (30) days of the end of the school year.

Legal Reference: Connecticut General Statutes

10-221c Development of policy for reporting complaints re school transportation safety.

Policy Approved:

**BROOKFIELD PUBLIC SCHOOLS**  
Brookfield, Connecticut