

Brookfield Board of Education
Finance Committee
Minutes - Monday, June 12, 2023

Members Present: Rosa Fernandes (via phone), Bob Belden and Joy Greenstein. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Accounting Supervisor Joan Reynolds, Town Controller Marcia Marien, and Board of Finance member Eileen Koch.

Call to order: Meeting called to order at 5:39PM by Mrs. Fernandes

Public Comment: None

Board of Education Financial Reports

Check Registers: The committee reviewed the check register report and discussed athletic transportation and water coolers for the new school.

May Financial Report: Mr. Post then reported that the deficit projection was \$397,579, which is \$198,497 less than the prior month's report. The most significant change from the prior month was the recognition of savings from unspent funds in the supplies and books accounts. Mr. Belden motioned and Mrs. Greenstein seconded that the committee recommend that the Board of Education request contingency funds, as promised, from the Board of Selectmen and Board of Finance in the amount of \$397,579. The motion was approved unanimously. Dr. Barile suggested having a virtual special meeting on Thursday June 15 at 5:30 PM.

Old Business:

None.

New Business:

Legal Fees: The committee discussed the analysis of legal fees provided by Mr. Post

Miscellaneous Discussion:

Food Service RFP: Mr. Post reported that he was informed by the State that because we are consolidating from four schools to three, we will be required to go out to bid for food services this summer.

July meeting: The committee discussed the need for a July meeting and decided to keep it on the calendar unless it is determined that it is not necessary.

Adjournment: 6:23PM

Respectfully submitted,
Kenneth J. Post
Director of Business Operations