



**Brookfield Public Schools  
BUSINESS OFFICE**



To: Brookfield Board of Education

October 16, 2019

From: Ken Post, Director of Business Operations

Subject: Budget Transfer Request

I am requesting the following budget transfer for the 2019-2020 Operating Budget.

Clerical Salaries \$11,000

Extended Duty (\$11,000)

To account for the addition of a part time Special Education Clerical position for the remainder of the fiscal year.

***The sole reason for the existence of our profession is the student***