

Students

Student Assignments to Classes

The school principal will have the responsibility and the authority for the assignment of students to their classes and teachers. Principals will not accept requests to place children with particular teachers. Parents or guardians are encouraged to consult with their principal in the spring of the school year prior to classroom assignments concerning their child's learning style, special circumstances, and particular needs, personal or educational.

A student transferring from a school accredited by a State Department of Education will generally enroll at the grade level and with the course credits indicated by the records of the previous school. Students transferring from a school that is not accredited, from a home-school or from other high school alternative programs will be accepted for enrollment at the level school records indicate, subject to validation of students' knowledge and skills against the district's standards, common assessments, or special placement assessments, as outlined below.

Students Transferring into Grades K-5

When students transfer into the kindergarten, the principal or designee will administer the *Kindergarten Inventory*, the Phonological Awareness Skills Test and the CORE Phonics Assessment. These assessments are given to all students entering kindergarten.

When students transfer into Grades 1 through 5, the principal or designee will administer the *DIBELS Assessment and a spelling inventory*. These assessments are given to all students in these grades.

At the time of registration, the principals for Grades K through 5 will determine who will test the transferring student and what tests will be administered so that appropriate placement will be made. Additional assessments may be required, based on student performance on the aforementioned universal screening assessments.

Students Transferring into Grade 6-8

When a student transfers into Whisconier Middle School, the principal or designee will determine the appropriate placement after a review of any report cards, achievement tests, or other assessment data accompanying the student's permanent record.

If the principal or designee determines that a student's permanent record does not contain enough information to make a grade placement, then the *DIBELS and/or Star Reading/Star Math Assessment* and other appropriate assessments will be administered to determine the student's achievement levels.

Students

Student Assignments to Classes

Students Transferring into Grades 9-12 Transfer From an Accredited School

Ordinarily, a first semester senior transfer student from an accredited high school must earn a minimum of six (6) credits to earn a Brookfield High School diploma. Likewise, a senior transfer student enrolling on the first day of the second semester must earn 3 credits to be awarded a Brookfield High School diploma. Students must complete all graduation requirements in order to participate in the commencement exercises. Any transferring second-semester senior may arrange with his/her former school to receive a diploma from their former high school. Any exceptions to this policy are at the sole discretion of the high school principal.

Transfer from a Non-Accredited School, from Home Schooling, or Other High School Alternatives

Any student transferring from a non-accredited school, a home school, or from another high school alternative must have all previous high school work validated by the successful completion of Brookfield High School placement assessments. For example, successful completion of the Brookfield High School placement assessments for mathematics would validate the mathematics credits being transferred. If the placement assessments do not validate the credits, similar or equivalent work may be evaluated solely at the discretion of the high school principal.

The Board of Education has determined that students from non-accredited high schools or from home-schooling will not be eligible to graduate from Brookfield High School with less than two years of full-time attendance. Any exceptions to that determination are at the sole discretion of the high school principal.

(cf. [5122.3](#) – Assignment of Former Home-Schooled Students to Classes)

(cf. [5123](#) – Promotion/Retention)

(cf. [6146](#) – Graduation Requirements)

Legal Reference: Connecticut General Statutes

[10-220](#) Age ranges for mandatory attendance

[10-221\(b\)](#) Boards of education to prescribe rules

[10-184](#) Equivalent education

Policy Adopted from CABE:

BROOKFIELD PUBLIC SCHOOLS
Brookfield, Connecticut