

Brookfield Board of Education
Facilities Committee
Minutes - Regular Meeting, Wednesday, April 4, 2018

Members Present: Eve Sturdevant, Debbie Brooks, and Joy Greenstein. Also present were Superintendent Dr. John Barile, Business and Operations Director Ken Post, Facilities Director Dan Caldwell, and Jeff Wyszynski from Tecton.

Call to order: Meeting called to order at 6:00 by Mrs. Sturdevant.

Public Comment: None

Old Business

Huckleberry Hill Portables: Mr. Caldwell reported the project will begin on the evening of Friday April 13, 2018. He also reported the portables have been emptied and all utilities disconnected.

BHS Water Project: Mr. Caldwell reported the purchase order was issued to the contractor today. The project is still planned for this summer.

WMS Paving Project: Mr. Caldwell reported he conducted a pre-bid walkthrough with contractors on Tuesday, April 3rd. He also reported approximately 10-12 contractors picked up bid packages. The committee discussed the practicality of doing this project before knowing the results of the Tecton study. The committee decided to proceed with the project since the area to be paved would not likely be affected by any other projects at WMS.

Goals for the Facilities Committee: Tabled

New Business

Ticks: Dr. Barile reported that the District has been discussing tick treatments with the Town's Parks and Recreation Department. Mr. Caldwell described the testing and treatment procedures, including providing notice prior to any treatments.

Security: The committee briefly discussed security at our schools.

OSHA Update: Mr. Post and Mr. Caldwell reported that a visit from OSHA resulted in a notice of violation for having items stored too close to electrical panels. The items have been removed and OSHA has been notified.

School Dude: Mrs. Sturdevant informed the committee that they have received and will be receiving a report of work orders on a monthly basis. This will keep the committee updated on the maintenance activity in our schools.

Miscellaneous Discussion:

April Break: Mr. Caldwell informed the committee that five projects are scheduled to be completed during the April break; re-coating water tanks at WMS and HHES, replacing the windows in the gym at CES, demolition of the portables at HHES, and replacing some hallway flooring in WMS.

DEEP Violation at the Bus Terminal: Mr. Caldwell reported we received a notice of violation from the Connecticut Department of Energy and Environmental Protection related to storm water discharge at the bus terminal. Upon contacting a DEEP representative, Mr. Caldwell was informed that it was the responsibility of the bus company to respond to the notice.

Indoor Air Quality: Mr. Post reported that we had been contacted by a reporter from a Connecticut television station about IAQ information on a report we filed with the State in 2013. Mr. Post and Mr. Caldwell are investigating and will respond to the reporter.

BHS HVAC: Mr. Caldwell reported he met with an HVA C contractor who provided him with an assessment of the control systems on our equipment. The contractor also provided Mr. Caldwell with several options for remedying the problems.

Mrs. Sturdevant thanked Mr. Caldwell for keeping the BHS generator running during the power outage in March.

Adjournment: 6:38PM

Respectfully submitted

Kenneth J. Post
Director of Business Operations