

Brookfield Public Schools

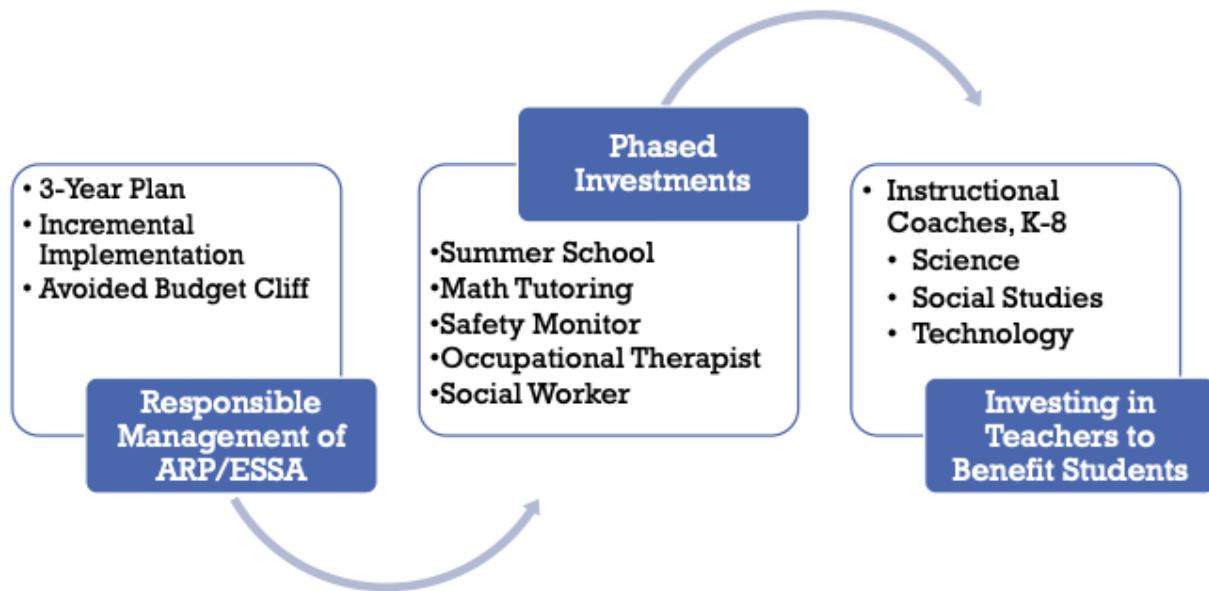
Board of Education Adopted Budget

Joint Meeting of BOE, BOF, BOS

Presented by Board of Education Chair, Dr. Wendy Youngblood
& Board of Education Vice-Chair, Mrs. Rosa Fernandes
6 February 2024

Mission of Brookfield Public Schools

- To inspire, challenge and prepare all students to live meaningful and productive lives.
- Every student is empowered to become a critical & creative thinker, problem-solver, effective communicator, global citizen, and life-long learner...



ENROLLMENT PROJECTIONS AS OF OCTOBER 1, 2023

	CURRENT ENROLLMENT 2023-2024	PROJECTED ENROLLMENT 2024-2025
Candlewood Lake Elementary School	1,106	1,089
Whisconier Middle School	591	581
Brookfield High School	871	839

	CURRENT ENROLLMENT 2023-2024	CHANGE FROM 2022-2023
Students with special needs	365	+2
Multilingual Learners	114	+16
Free & Reduced lunch	633	+70

CLASS SIZE AVERAGE

Year	K	1	2	3	4	5	6	7	8
2015-16	21.0	20.0	18.4	20.5	22.6	21.2	23.0	23.0	20.0
2016-17	18.0	19.3	20.9	22.5	20.8	22.3	22.6	23.3	23.5
2017-18	16.6	20.0	19.4	20.8	19.7	23.0	23.9	21.0	23.0
2018-19	18.6	18.8	18.8	19.1	21.1	21.0	21.0	25.0	21.0
2019-20	18.4	19.1	20.0	20.0	20.1	21.0	20.7	21.2	24.4
2020-21	19.0	18.7	20.4	20.3	20.0	20.5	20.5	18.8	21.9
2021-22	19.0	18.4	19.0	20.9	20.4	21.1	22.4	18.6	19.3
2022-23	20.3 (w/ support)	20.8 (w/ support)	21.0	20.3	20.6	22.5	22.6	19.2	20.9
2023-24	19.6	19.6	20.2	19.1	20.3	22.4	21.1	20.6	20.1
2024-25 Projected	20.4	20.4	20.4	21.4	19.8	21.4	20.9	19.2	20.3

Class Size Guidelines:
Red indicates over class size range

CLES
 K-1st : 17-20, target 19
 Each Kindergarten class has 1 paraeducator assigned

2nd-4th :19-21, target 20

5th : 21-23, target 22

WMS
 6th : 21-23, target 22

7th 8th : 20-22, target 21

BUDGET DEVELOPMENT PROCESS

OCTOBER

- INITIAL DISCUSSION AND PLANNING WITH ADMINISTRATION
- ADMINISTRATION SEEKS INPUT FROM THEIR DEPARTMENTS
- ADMINISTRATION DEVELOPS BUDGET
- ADMINISTRATION/DEPARTMENT BUDGET PROPOSAL DISCUSSED WITH CENTRAL OFFICE

NOVEMBER

- BOE APPROVES BUDGET ASSUMPTIONS AND PRIORITIES
- SUPERINTENDENT AND FINANCE DIRECTOR ORGANIZE AND SUBMIT STATUS QUO BUDGET TO BOE

DECEMBER

- SUPERINTENDENT PRESENTS BUDGET TO BOE
- BOE MEMBERS BEGIN TO SUBMIT QUESTIONS
- FINANCE COMMITTEE BEGINS TO INSPECT INDIVIDUAL LINE ITEMS WITH BOF MEMBERS AND TOWN CONTROLLER
- BOE FACILITATES BUDGET ROUNDTABLE

JANUARY

- BOE FACILITATES BUDGET HEARING
- BOE CONTINUES DELIBERATION WITH SUPERINTENDENT AND ADMINISTRATION
- FINANCE COMMITTEE CONTINUES INSPECTION - WEEKLY
- ADJUSTMENTS MADE BASED ON NEW INFORMATION AND BOE FEEDBACK
- BOE ADOPTS BUDGET AND SUBMITS TO FIRST SELECTMAN

FEBRUARY - APRIL

- **BOE PRESENTS TO BOS AND BOF**
- ADDITIONAL ADJUSTMENTS INCORPORATED AND COMMUNICATED (ONGOING)

MAY

- TOWN REFERENDUM

SUMMARY OF BUDGET PREPARATION

PUBLIC BUDGET MEETINGS

SPECIAL / REGULAR FINANCE COMMITTEE (4 TOTAL)

12/11 - DISCUSSION OF BUDGET PROCESS

12/18 - BUDGET DISCUSSION

1 / 2 - BUDGET DISCUSSION

1 / 8 - BUDGET DISCUSSION (3 MEMBERS OF PUBLIC PRESENT)

SPECIAL / REGULAR BOARD MEETING (7 TOTAL)

10/18 - PRIORITIES & ASSUMPTIONS / ENROLLMENT REPORT

12/6 - SUPERINTENDENT'S RECOMMENDED BUDGET PRESENTATION

12/20 - ROUNDTABLE

12/20 - REGULAR BOARD OF EDUCATION MEETING DISCUSSION

1 / 3 - PUBLIC FORUM

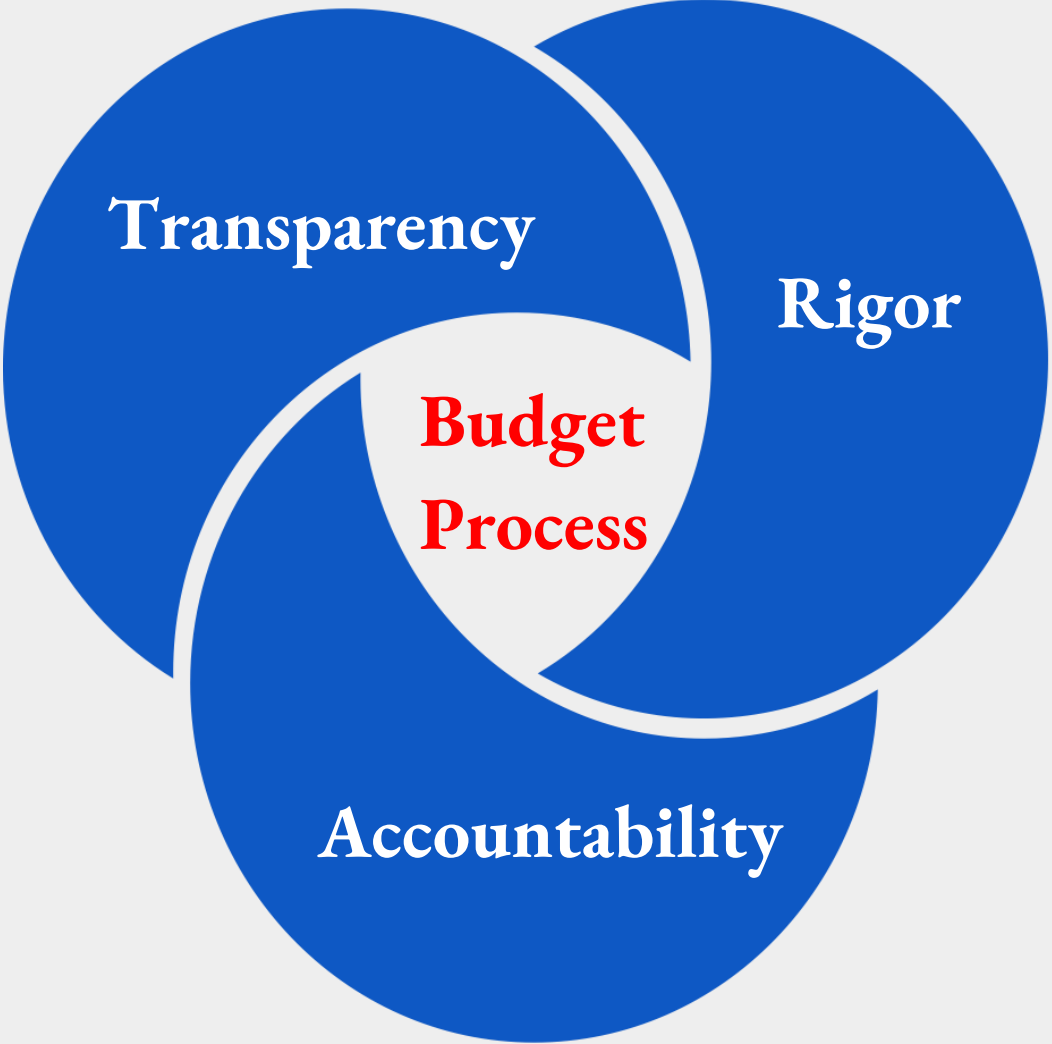
1 / 3 - REGULAR BOARD MEETING DISCUSSION

1 / 17 - REGULAR BOARD MEETING DISCUSSION & ADOPTION

See Budget Q&A Document [here](#) for a record of Board Member Questions and District Leadership Responses

BUDGET GOALS

1. Maintain class size within guidelines, while adjusting staffing patterns to reflect enrollment changes and achieve efficiencies.
2. Provide a rigorous, relevant curriculum using best practices in instruction, assessment, and learning.
3. Maintain and continue to enhance programs while remaining responsive to changing organizational needs.
4. Provide the technology infrastructure that effectively supports student success in a digital learning environment.
5. Provide the necessary resources to meet the needs of all our students in alignment with state and federal law.



Transparency

Rigor

Budget
Process

Accountability

CURRENT YEAR

\$50,384,287	Original Budget	Better/(Worse)	Notes/Solutions
SPED Transportation	\$754,385	(\$322,875)	see excess cost grant revenue
Teacher Turnover Savings	(\$200,000)	(\$225,250)	
Short-Term Subs	\$375,000	(\$125,000)	
Water & Electricity		(\$125,000)	
SPED Tuition	\$2,529,534	(\$97,216)	see excess cost grant revenue
Long-Term Subs		(\$83,000)	See below leaves and vacancies
Athletic Transportation	\$144,507	(\$40,000)	Bus driver shortage
Vo-Ag Tuition	\$75,053	(\$6,800)	Students not expected to return, did
<u>Total Budget Shortages</u>		<u>(\$1,025,141)</u>	
Salaries	\$27,761,935	\$275,000	Due to leaves and vacancies
Other Savings		\$120,000	Anticipated due to Supt. budget freeze
SPED Excess Cost Grant	(\$701,696)	\$100,000	Increased based on higher SPED costs
Magnet School Tuition	\$86,000	\$36,550	Decreased enrollment (CLES opening?)
<u>Total Budget Savings/Surplus</u>		<u>\$531,550</u>	
<u>Net Budget</u>		<u>(\$493,591)</u>	.85% higher than original budget

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\$50,384,287	Original Budget	Better/(Worse)	Notes/Solutions
SPED Transportation	\$754,385	(\$322,875)	see excess cost grant revenue
Teacher Turnover Savings	(\$200,000)	(\$225,250)	2 nd consecutive year with none (or worse)
Short-Term Subs	\$375,000	(\$125,000)	Absentee rates up
Water & Electricity		(\$125,000)	Ongoing conversation with MBC
SPED Tuition	\$2,529,534	(\$97,216)	see excess cost grant revenue
Long-Term Subs		(\$83,000)	See below leaves and vacancies
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NEXT YEAR – NEW REQUESTS

	\$53,624,635	Amount	Impact	Notes
Previously Discussed	SPED Transportation (non-status quo)	\$311,811	+ .62%	\$30,807 (+.06%) is due to MANDATE , not new students
	SPED Tuition (non-status quo)	\$203,635	+ .40%	\$71,897 (+.14%) is due to MANDATE , not new students
	Excess Cost Grant	(\$198,828)	- .39%	Assumed increase based on ↑ SPED tuition + transp.
	ARP ESSR Phase-In	\$115,261	+ .23%	Summer school, 0.5 Tech Coach, P/T COTA
	ARPA Phase-In	\$31,644	+ .06%	Security – Town grant
	Salaries	\$225,000	+ .45%	Unrealized teacher turnover savings
Potential Trends	Short-Term Subs	\$145,000	+ .29%	
	Athletic Transportation	\$31,158	+ .06%	
	Electricity	\$130,000	+ .26%	Ongoing conversation with MBC and purchasing agent
New	.4 Bilingual Teacher	\$30,000	+ .06%	MANDATE - 20 students speaking Portuguese at CLES
	K-3 Literacy Program	\$71,800	+ .14%	MANDATE – Net impact, partially funded by Right to Read grant
	IM Math Program	\$22,475	+ .05%	New investment, curricular tool
	College Algebra course	\$11,000	+ .02%	New investment, costs of textbooks
	Maintenance (BHS/WMS)	\$82,550	+ .16%	Non-capital, from Building Conditions Study
	Enrollment study	\$15,000	+ .03%	New investment, X years since last one

NEXT YEAR – NEW REQUESTS CONTINUED

	\$53,624,635	Amount	Impact	Notes
Status Quo	Water	\$9,600	+ .02%	New for CLES
	Health Insurance	\$473,203	+ .94%	Item to watch
	Contractual / Inflationary	\$1,695,886	+ 3.36%	Oil/Gas/Diesel locked in, includes salaries + transp.
	Reductions	(\$165,847)	- .33%	HR reorg., 1FTE counselor, AIS Tuition, ParentSquare
	TOTAL NEW REQUESTS	\$3,240,348*	+6.43%	
*BOE adopted 1/17/2024				

Summary of New Requests	Items Previously Discussed	\$688,523	+1.37%	(SPED, ARP/ESSR and ARPA phase-in)
	Potential Trends	\$306,158	+ .61%	(Subs, electricity, athletic transportation)
	New	\$232,825	+ .46%	(0.19% of which is MANDATED)
	Other Status Quo	\$2,012,842	+3.99%	(includes -\$200K TTS, health insurance could greatly affect)
	TOTAL	\$3,240,348	+6.43%	

THE REAL INCREASE

	23-24 Budget	23-34 Projected Actual	24-25 Request	Percent ↑ Over 23- 24 Budget	Percent ↑ Over 23-24 Projected Actual
SPED Transportation	\$754,438	\$1,077,260	\$1,095,066	45.15%	1.65%
SPED Tuition	\$2,529,534	\$2,626,750	\$2,809,055	11.05%	6.94%
Teacher Turnover	(\$200,000)	\$25,000	(\$200,000)	-	-
Short-Term Subs	\$375,000	\$500,000	\$520,000	38.67%	4.00%
Athletic Transportation	\$144,507	\$184,507	\$180,000	24.56%	-2.44%
Electricity	\$480,000	\$595,990	\$725,699	51.19%	21.76%
Water		\$9,600	\$9,600	-	-
Vo-Ag Tuition*	\$75,053	\$81,853	\$86,905	15.79%	6.17%
Total Net Budget	\$50,384,287	\$50,877,878	\$53,473,155	6.43%	5.10%

Investments ARP/ESSER Phase In

Operating Budget	2022-2023	2023-2024	2024-2025	Incremental	Actual Roll-In
Summer School	0	0	56,720	56,720	32,000
CES Math Tutor	0	0	27,439	27,439	
Science Instructional Coach	0	90,063	99,597	9,534	
Social Studies Instructional Coach	110,538	110,538	116,191	5,653	
Technology Integrator Health Benefits	0	0	25,757	25,757	
Technology Integrator Salary	20,000	69,962	105,482	35,520	35,520
.5 Occupational Therapist	0	0	48,460	48,460	47,741
Social Worker	0	74,354	76,213	1,859	0
Yearly Totals	130,538	344,917	555,859	210,942	140,826
Incremental Increase		214,379	210,942		

Rolled in 23-24

Never able to fill

Adjusted to actual salary

Don't need full amt.

Investments - Building Maintenance

School	Issue	Marx Okubo Estimate	Budget Needed
WMS	Varying levels of corrosion on exterior metal doors. Repair or replace.	\$7,500	\$6,000
	Mortar deterioration and brick cracking. Repair.	\$10,000	\$10,000
BHS	Scrape, prime, paint various exterior items (railings, fencing, light poles, etc.)	\$6,000	\$4,000
	Repair part of small retaining wall in rear of building.	\$5,500	\$5,500
	Moisture damage on entrance soffits. Reseal seams and repaint.	\$20,000	\$20,000
	Discolored/deteriorating exterior wood soffits. Refinish or replace wood.	\$7,500	\$7,500
	Deteriorated/missing floor tiles. Install new tiles on approx. 300 sq./ ft. comb.	\$6,000	\$6,000
	Steam/condensate return system leaks. Poor condition. Inspect, test, repair.	\$25,000	\$25,000
	Replace localized pipes that are still original to building.	\$15,000	\$15,000
	Critical and non-critical repairs to fire sprinkler system.	\$15,000	\$5,000
Total		\$117,500	\$104,000
Reduced other repairs			\$21,450
54301 – REPAIRS/MAINTENANCE BUILDING - TOTAL NEW REQUESTED '24-25			\$82,550

Teacher Turnover

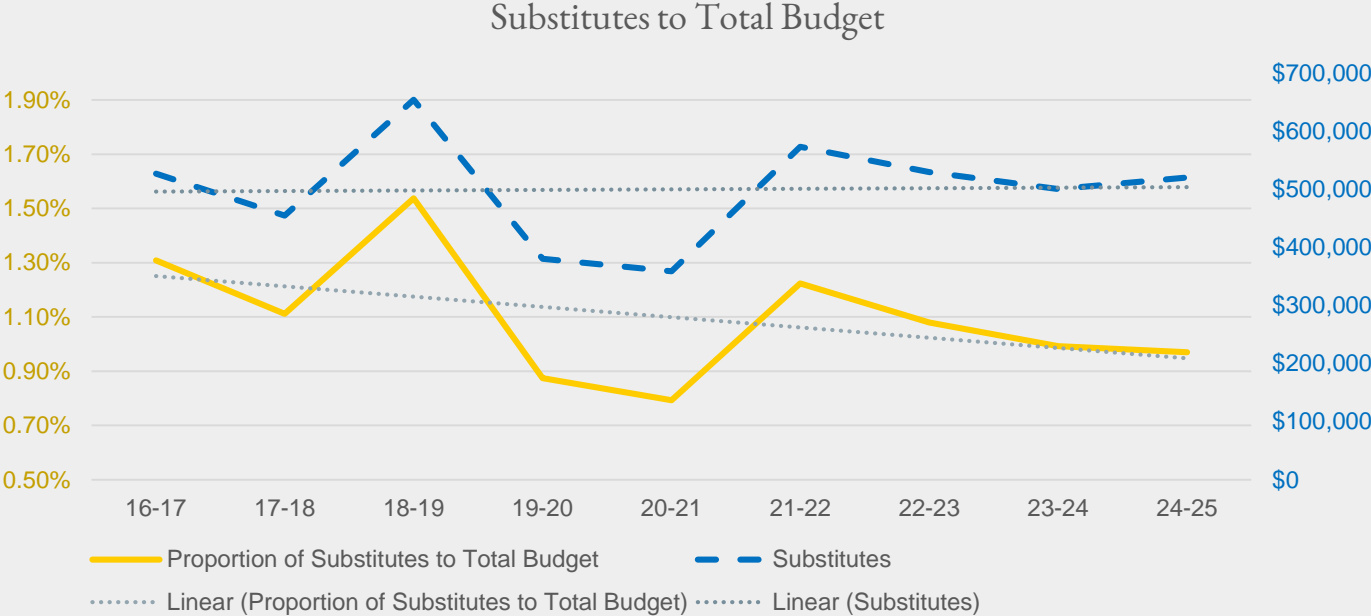
2023-2024 Budgeted Position (Teachers Left the District)				2023-2024 Actual (New Hires)				Better / (Worse)
Position	FTE	Step	Salary	Position	FTE	Step	Salary	
MS SS	1.0	14	\$112,262	MS - SS **	1.0	1	\$60,656	\$ 51,606
4th Grade	1.0	14	\$101,965	MS - Sci **	1.0	1	\$57,185	\$ 44,780
2nd Grade	1.0	14	\$99,012	2nd Grade	1.0	2	\$63,171	\$ 35,841
K	1.0	11	\$91,261	4th Grade	1.0	1	\$60,656	\$ 30,605
Tech Ed	1.0	14	\$101,965	Tech Ed **	1.0	7	\$83,127	\$ 18,838
Psychologist	1.0	14	\$112,262	Psychologist **	1.0	11	\$97,970	\$ 14,292
W/L Teacher	1.0	9	\$90,237	W/L Teacher **	1.0	10	\$81,648	\$ 8,589
SPED	1.0	2	\$64,943	SPED **	1.0	1	\$57,185	\$ 7,758
BCBA	1.0	*	\$88,400	BCBA	1.0	*	\$83,959	\$ 4,441
CES Library	1.0	14	\$104,918	HS ELA	1.0	13	\$101,026	\$ 3,892
BCBA	1.0	*	\$88,400	BCBA	1.0	*	\$87,550	\$ 850
SPED	1.0	12	\$94,463	SPED **	1.0	10	\$94,023	\$ 440
CLES Guidance	1.0	4	\$68,527	CLES Guidance	1.0	4	\$68,527	\$ -
SPED	1.0	7	\$77,458	SPED **	1.0	6	\$79,792	\$ (2,334)
BCBA	1.0	*	\$90,610	BCBA	1.0	*	\$94,285	\$ (3,675)
Middle School	1.0	8	\$86,607	MS - ELA	1.0	11	\$97,970	\$ (11,363)
Speech	1.0	4	\$73,524	Speech	1.0	8	\$86,607	\$ (13,083)
HS ELA	1.0	7	\$79,639	HS ELA	1.0	13	\$98,214	\$ (18,575)
Dean	1.0	5	\$71,378	Dean	1.0	10	\$94,023	\$ (22,645)
Middle School	1.0	4	\$68,527	PK Teacher **	1.0	12	\$94,463	\$ (25,936)
HS Science	1.0	5	\$71,378	HS Science **	1.0	13	\$105,528	\$ (34,150)
Bilingual Teacher	1.0	5	\$71,378	Bilingual **	1.0	14	\$109,645	\$ (38,267)
W/L Teacher	1.0	4	\$68,527	W/L Teacher **	1.0	14	\$109,645	\$ (41,118)
SPED	1.0	2	\$59,521	SPED **	1.0	14	\$104,918	\$ (45,397)
	24.0		\$2,037,162		24.0		\$2,071,773	\$ (34,611)
			Reduce 1 Spanish Teacher: \$ (71,378)				Actual Spanish Salary Reduction: \$80,693	\$ 9,315
							BETTER / (WORSE)	\$ (25,296)
							TOTAL BUDGET EXPOSURE	\$ (225,296)



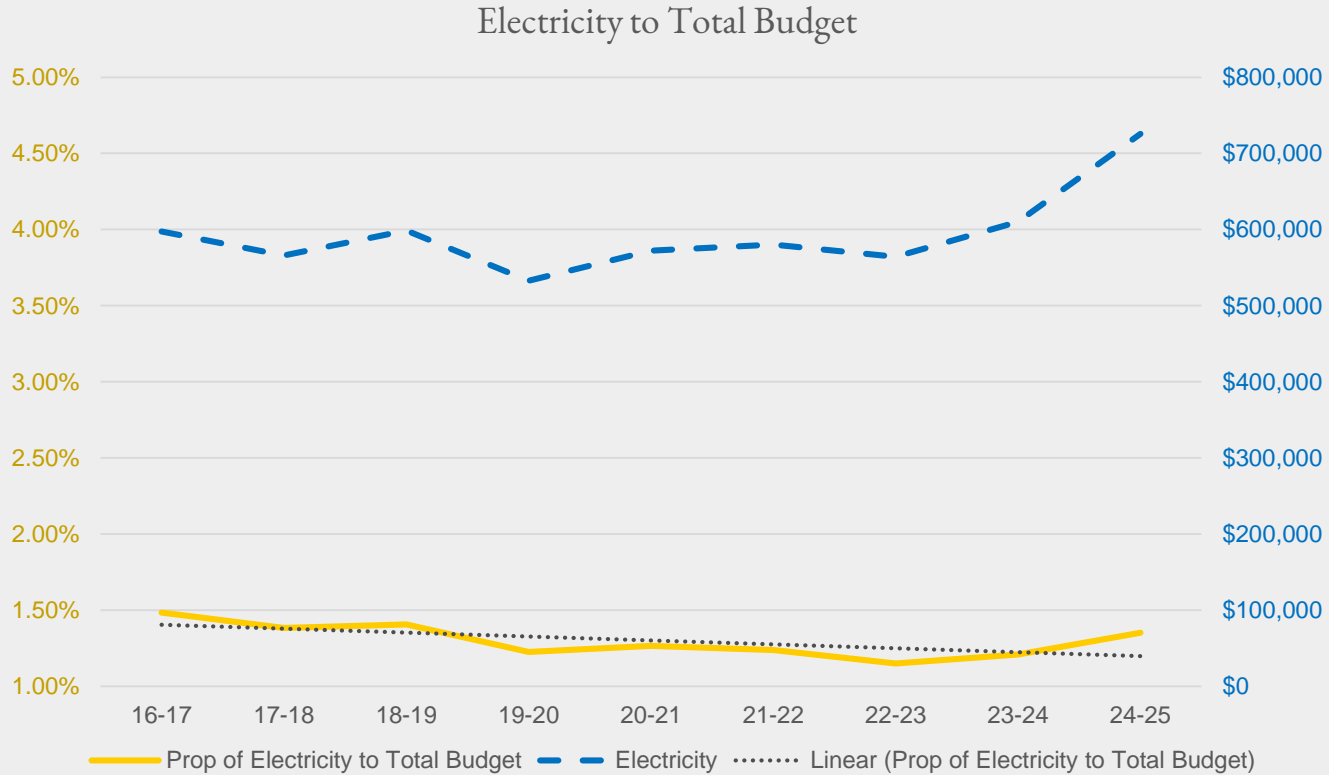
** These positions are in teacher shortage areas
 * BCBA's are non-CSDE certified, unaffiliated positions



Short-Term Substitutes

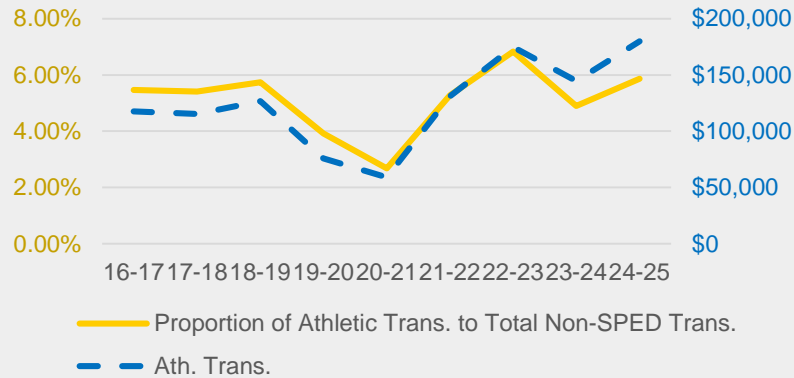


Electricity

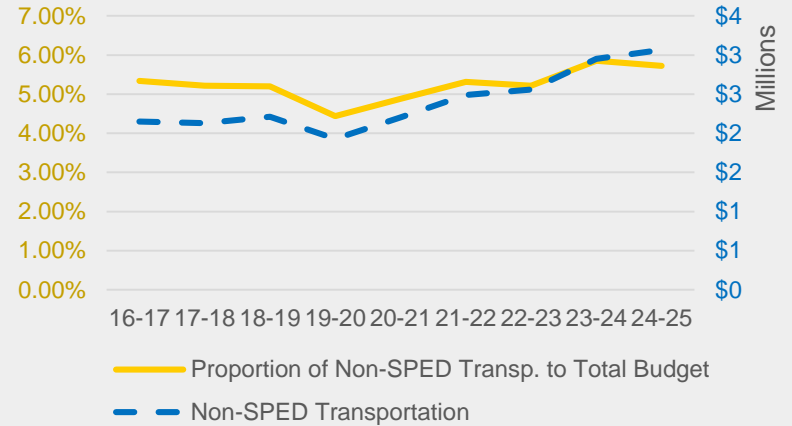


Athletic Transportation

Athletic Transportation to Total Non-SPED Transportation

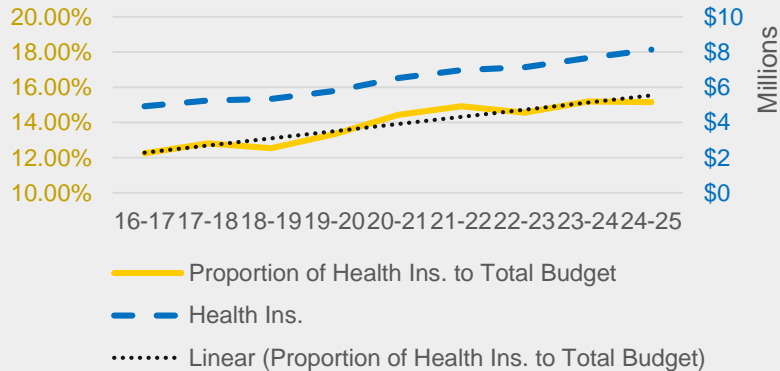


Non SPED Transportation to Budget

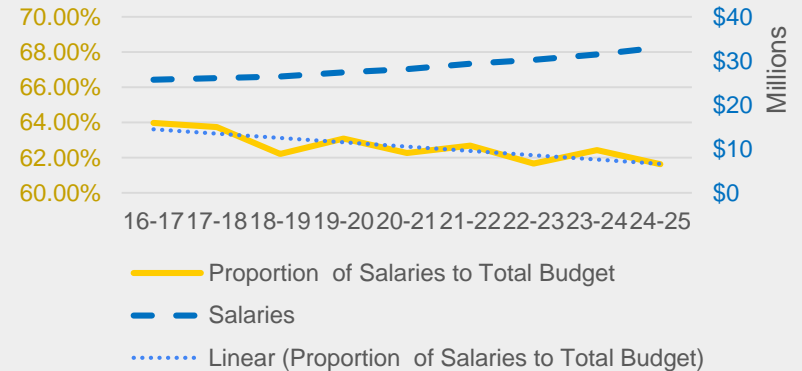


Status Quo – Health Insurance

Health Insurance to Total Budget

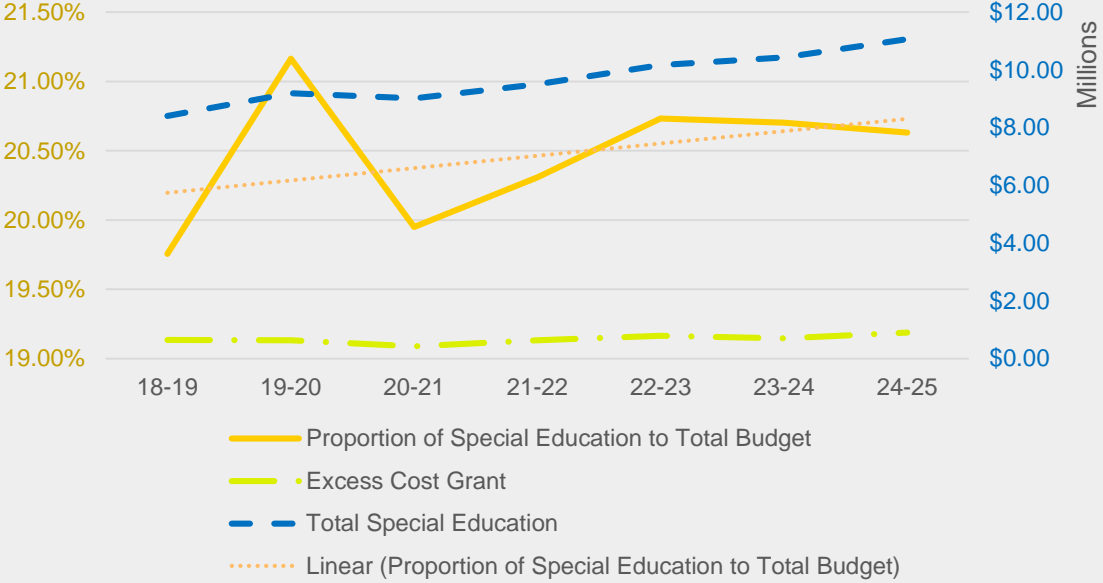


Salaries to Total Budget

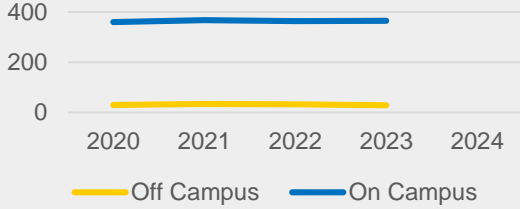


Special Education

Special Education to Total Budget



Students with Special Needs



Special Education - Outplacements

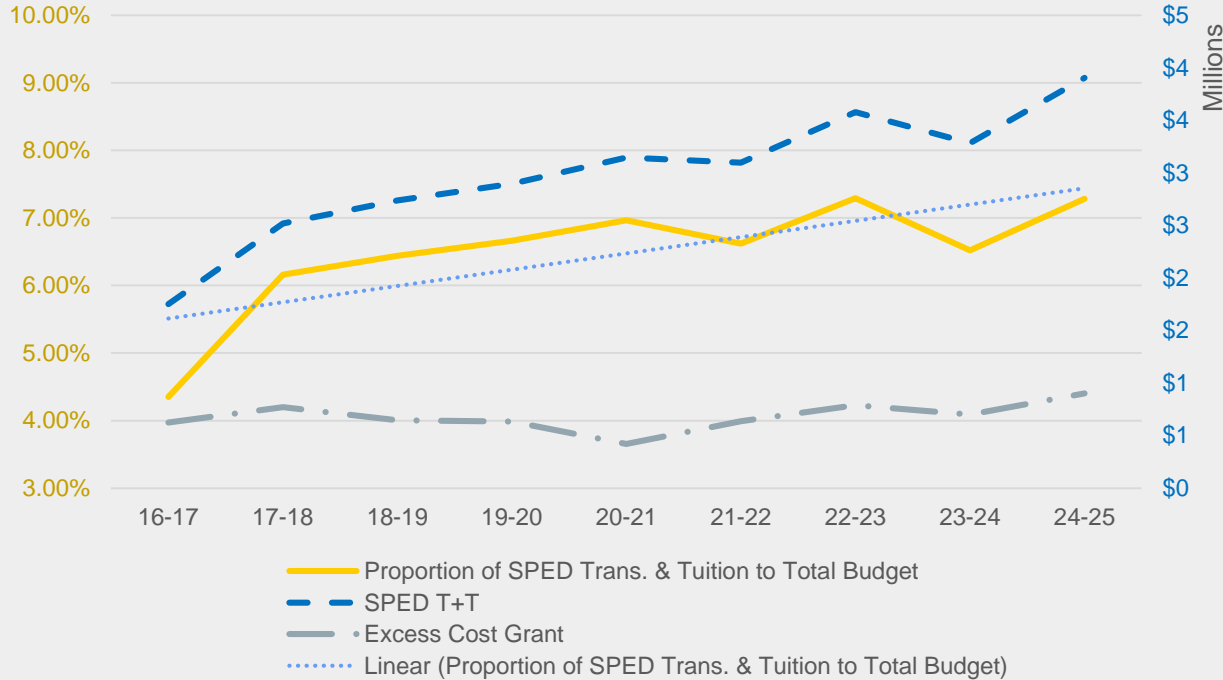
2023-2024 Tuition & Transportation Summary	
5 Students moved/exited, etc.	\$311,059
6 New outplaced students	(\$454,592)
Tuition budget vs. estimate	\$46,317
<u>TUITION NET</u>	<u>(\$97,216)</u>
5 Students moved/exited, etc.	\$104,510
New cases requiring transportation	(\$300,538)
Shared run > Solo run	(\$70,170)
Rate changes / Other	(\$47,602)
<u>TRANSPORTATION NET</u>	<u>(\$313,799)</u>
EST. IMPACT TO BUDGET	(\$411,016*)

2024-2025 Tuition & Transportation Summary	
2023-2024 Tuition Budget	\$2,529,534
2023-2024 Tuition Estimate	\$2,626,750
2024-2025 Known increases	\$182,306
<u>2024-2025 TUITION</u>	<u>\$2,809,056</u>
2023-2024 Transportation Budget	\$675,005
2023-2024 Transportation Estimate	\$945,840
2024-2025 Known increases	\$61,226
<u>2024-2025 TRANSPORTATION</u>	<u>\$1,007,066</u>
TOTAL OP TUITION & TRANSPORT	\$3,816,122

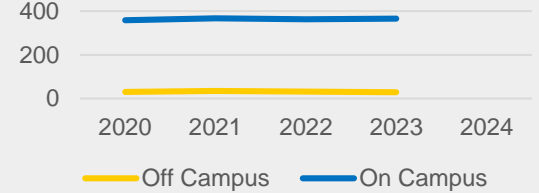
* Total '23-'24 SPED Tuition & Transportation overrun is projected to be \$420,091 but includes *in-district* SPED transportation exposure not included in this table

Special Education – Outplacements

Special Education Outplacement Tuition & Transportation to Total Budget



Students with Special Needs



Looking ahead

Focus Area	New Investment Outlook		
	Staffing	Programmatic	Capital
Implement Strategic Plan – Further develop Portrait of the Graduate	Nothing +/- anticipated in next 3 years		None
Continue to increase academic performance – Through rigorous, standards-based curriculum, instruction, and assessment	Nothing +/- anticipated in next 3 years	Literacy program for Gr. 4-5 (<i>if K-3 works well</i>)	None
Meet the social and emotional needs of all students	Nothing +/- anticipated in next 3 years	Mandated climate improvement plans (\$4K?)	None
Energize capital and beautification improvements to WMS and BHS	Nothing +/- anticipated in next 3 years	Maintenance of new investments. Budget to remain at request + inflation	<ul style="list-style-type: none"> \$12MM over the next 10 years based on M O buildings conditions study. Per year costs to result from design work in 24-25 capital budget. Mandated air quality inspection/testing.
<i>Status Quo</i>	<i>Areas expected to remained heightened: Subs, Transportation, Electricity, Maintenance</i> <i>Areas expect to increase >3.5% per year: Special education, Health insurance, Salaries</i>		

THANK YOU

2024-2025 Capital Requests

BHS		
Priority	Improvement	Request
1	Roof section over library	\$381,900
2	Tie in rooftop units to BMS (existing project)	\$100,000
3	Remove/replace 10K underground tank	\$500,000
4	3 restrooms per year until complete	\$165,000
5	Phased replacement of classroom ventilators	\$40,200
6	Ceiling tiles to be replaced with roof sections	\$30,000
7	Design Services: cooling 100% of building	\$25,000
8	Design Services: energy, envelope, solar, security	\$25,000
TOTAL		\$1,267,100

WMS		
Priority	Improvement	Request
1	Roof section over A/C/D/E/F	\$562,000
2	Replace inoperable boiler	\$225,000
3	Additional funding for cafeteria flooring project	\$35,900
4	Phased replacement of classroom ventilators	\$40,200
5	Ceiling tiles to be replaced with roof sections	\$30,000
6	Design Services: cooling 100% of building	\$25,000
7	Design Services: energy, envelope, solar, security	\$25,000
TOTAL		\$947,900