

# PowerTeacher Portal

## PRINTED REPORTS

There are reports which include the students TRACK

To print a report for all of your students which includes their TRACK –

- Click REPORTS
- Select the report and click SUBMIT



**Navigation**

- PowerTeacher Pro
- Start Page
- Daily Bulletin
- Schedule
- Staff Directory
- Meals
- Personalize
- Reports
- Recommendations
- Message Sender

PTG 2.8  
Launch

### Reports for All Students

Which report would you like to print?

For which students?

Test print?

Watermark Text

Watermark Mode

When to print

Report Output Locale

- Class Attendance Audit
- Class Attendance Audit
- Class Roster w/ Home Phone
- Student Assessment Information-BHS
- Student Bus List
- Student Emergency Contact List
- Student List w/ Addr, Contacts
- Student List w/ Addr, Phone#, Gr Level
- Student List w/ Parent Emails
- Student Photo Directory
- Student Track Roster
- Student Track Roster with Parent NameCohort

- Click VIEW within the Report Queue

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### Report Queue - My Jobs

Created	Job Name	Started	Ended	Status
09/01/2020	<a href="#">Student Track Roster</a>	09/01/2020 02:05 PM	09/01/2020 02:05 PM	Completed <a href="#">View</a>