



Brookfield Public Schools
Office of Assistant Superintendent



Dear Colleagues,

December 16, 2022

When the 2022-2023 calendar was arranged (in the fall of 2021), the hope was that the faculty and staff who would be moving into the new elementary school would have the day before the holiday break in 2022 to pack and prepare for a big move to the new building. As the Robert Burns poem famously states (through translation), “the best laid plans...oft’ go awry.” The move to the new school has been postponed, which affords our entire staff the opportunity for a day of connection and community building for our final full-day of PD for the 2022 calendar year. Please see the schedule below for details of each school building.

Building	Time Frame/Location	Plan
CES/HHES/ 5th Grade (Future CLES Staff)	8:00AM- 3:00 PM/HHES	<p>The future CLES Team will be working together in mixed school/department/grade level groups to actively engage in team building activities. The purpose of these activities is to afford multiple opportunities for staff to chat and get to know each other. We are excited about taking this time to start the foundation for a positive school climate, in advance of the opening of CLES this coming school year. The agenda will include the following:</p> <ul style="list-style-type: none">● Kick-off whole group meeting/introduction to the day● Four engaging, 50 minute sessions, led by instructional coaches:<ul style="list-style-type: none">○ Games, Games, Games○ Love-It- Or List It... Gingerbread House Building○ Community Circle○ CLES Guided Tour● Q&A with Admin Team/Reflections to Close the Day.
WMS (6th-8th)	8:00 -11:00 - in classrooms with content partners	Department Time - working on upcoming units of study including: IABs (review data and how you will use results for small group or whole class instruction, and scheduling upcoming IAB), use of technology tools (Formative, Ed Puzzle,



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	11:00 - 11:30 11:45 - 1:30 - in cafeteria 1:30 - 3:00 - in classrooms	Read & Write), review and reflect for interventions using data from recent unit assessments, and planning for upcoming units. Lunch WMS - team building time to enhance community and culture Continue time with assessments and planning.
BHS	8:00 AM - 3:00 PM Workspace CT (Bethel)	Faculty will work with members of the BHS administrative team, BPS K-12 Instructional Coach Jackie Whiting, and EdAdvance staff to explore individual, small group, and whole faculty challenges to further improve the climate and culture of Brookfield High School.

I hope everyone has a wonderful final week before the holiday break, a restful holiday, and a successful start to the 2023 New Year!

Sincerely,

Anna Mahon, Ed.D.
Assistant Superintendent
Brookfield Public Schools

“Children learn more from what you are than what you teach.”

~ W.E.B. DuBois